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Democratic Services White Cliffs Business Park Dover Kent CT16 3PJ

Telephone: (01304) 821199 Website: www.dover.gov.uk e-mail: democraticservices @dover.gov.uk

8 June 2023

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **REGULATORY COMMITTEE** will be held in the Council Chamber at these Offices on Tuesday 20 June 2023 at 10.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872305 or by e-mail at <u>democraticservices@dover.gov.uk</u>.

Yours sincerely

Chief Executive

Regulatory Committee Membership:

G Cowan (Chairman) J P Loffman (Vice-Chairman) P M Brivio D P Murphy O C de R Richardson

<u>AGENDA</u>

1 APOLOGIES

To receive any apologies for absence.

2 APPOINTMENT OF SUBSTITUTE MEMBERS

To note appointment of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **<u>MINUTES</u>** (Pages 5 - 6)

To confirm the attached Minutes of the meeting of the Committee held on 28 February 2023.

PROCEDURE FOR HEARING (Pages 7 - 8)

The procedure for the Hearing is attached.

5 HIGHWAYS ACT 1980 - SECTION 115E - THE SANDWICH BAKERY COMPANY LTD, 12 KING STREET, SANDWICH (Pages 9 - 34)

To consider the attached report of the Licensing Manager.

6 HIGHWAYS ACT 1980 - SECTION 115E - LOUNGE, 43-45 HIGH STREET, DEAL (Pages 35 - 48)

To consider the attached report of the Licensing Manager.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- In order to facilitate the broadcast of meetings there have been cameras set up in the Council Chamber that communicate with Microsoft Teams Live. This enables meetings held in the Council Chamber to be broadcast for public viewing through the Council's website.
- The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) Dover Joint Transportation Advisory Board; (d) General Purposes Committee; (e) Electoral Matters Committee; (f) Governance Committee; (g) Planning Committee; (h) General Purposes Committee and (i) Overview and Scrutiny Committee. Only agenda items open to the press and public to view will be broadcast.
- These recordings will be retained for 30 days from the date of the meeting. The recordings will be uploaded to YouTube as soon as practicable after the day of the meeting. In normal circumstances this would be within 2 working days of the meeting. However, there may be circumstances where it will take longer. The recordings can be viewed on the Council's YouTube Channel <u>Council meetings YouTube</u>
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.

• Members of the Regulatory Committee may receive confidential information relating to criminal offence personal data as part of an exempt or confidential item of business on the agenda. It is each Member's responsibility to ensure that this information is handled securely and confidentially as required under data protection legislation. This information must only be retained for as long as necessary and when no longer required disposed of via a shredder or the Council's secure disposal arrangements.

For further information about how this information should be processed, please view the Council's Data Protection Policy and Appropriate Policy Document at <u>www.dover.gov.uk/Corporate-Information/PDF/Data-Protection-Policy.pdf</u>

• If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Democratic Services, democraticservices@dover.gov.uk, telephone: (01304) 872305 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI. Minutes of the meeting of the **REGULATORY COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 28 February 2023 at 10.00 am.

Present:

- Chairman: Councillor N J Collor
- Councillors: E A Biggs (as substitute for Councillor P M Brivio) M F Hibbert (as substitute for Councillor R S Walkden) S J Jones O C de R Richardson
- Officers: Principal Lawyer Litigation and Regulatory Litigation Lawyer Licensing Manager Licensing Officer Democratic Services Officer

Also Present: Applicant (Minute No. 40)

35 <u>APOLOGIES</u>

Apologies for absence were received from Councillors P M Brivio and R S Walkden.

36 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillors E A Biggs and M F Hibbert were appointed as substitute members for Councillors P M Brivio and R S Walkden respectively.

37 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

38 <u>MINUTES</u>

The Minutes of the meeting held on 17 January 2023 were approved as a correct record for signing by the Chairman.

39 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor N J Collor, duly seconded and

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the items to be considered involved the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act.

40 <u>LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976</u> -<u>APPLICATION FOR A DRIVER'S LICENCE</u>

The Committee considered the report of the Licensing Manager on an application for a Joint Hackney Carriage and Private Hire Driver's Licence whereby an enhanced disclosure from the Disclosure and Barring Services had shown previous convictions and caution that were relevant to the decision as to the applicant's suitability as a Fit and Proper Person to hold such a licence within the Dover district.

In accordance with the approved procedure Members heard from the applicant in respect of the convictions and caution. The applicant explained the circumstances surrounding the caution and convictions, the reasons for wanting to be a licensed driver and their customer experience in other jobs.

The Committee withdrew from the meeting with the legal advisors to consider its decision. The Committee considered the Council's policy setting out its approach to convictions and other information received which might be relevant to the Fit and Proper Person test. The Committee also had the discretion to depart from the policy and in consideration of the application, the Committee noted the applicant's honest and open approach and the full explanations provided of the circumstances that led to the caution and convictions, the low penalty imposed and the time that had subsequently passed. Upon resuming the meeting, it was

RESOLVED: That, having considered the circumstances surrounding the convictions and caution, the Regulatory Committee considers that the applicant is a Fit and Proper Person and GRANTS the application for a Joint Hackney Carriage and Private Hire Driver's Licence for the period of 1 year as applied for.

The meeting ended at 10.48 am.

DOVER DISTRICT COUNCIL

REGULATORY COMMITTEE PROCEDURE FOR HEARINGS

INTRODUCTIONS AND PRELIMINARIES		
1	Chairman	The Chairman invites all present to introduce themselves.
2	Legal Adviser	 The applicant is asked to confirm receipt of: the agenda Licensing Officer's report Council's policy guidelines procedure for hearing
		HEARING
3	Licensing Officer	 The Licensing Officer: advises of the purpose of the hearing presents the Licensing Officer's report summarises any issues
4	Licensing Officer	 The Licensing Officer may call any witnesses. Each witness in turn: Will give evidence May be questioned by the applicant or applicant's representatives May be questioned by the Committee May, if necessary, be re-questioned by the Licensing Officer
5	Applicant or applicant's representative	The applicant is asked to present his/her case and any particular issues (including whether the applicant accepts the facts presented or wishes to correct them).
6	Applicant or applicant's representative	 The applicant or the applicant's representative may call any witnesses (including the applicant themselves). Each witness in turn: will give evidence may be questioned by the Licensing Officer may be questioned by the Committee may, if necessary, be re-questioned by the applicant/applicant's representative.
7	Members	The Committee may ask further questions of any of the parties or any witnesses for the purpose of obtaining further relevant information or clarification.
8	Licensing Officer	The Licensing Officer may give their final submission.
9	Applicant or applicant's representative	The applicant/applicant's representative may give their final submission.

	DETERMINATION		
10	Members	The Committee withdraws to consider in private. The Legal Adviser and Clerk may be invited to assist the Committee.	
11	Members	If the Committee requires any further information from any party or any further evidence, all parties will be recalled and the meeting reconvened. Any Member of the Committee who has not been present during the whole of the proceedings must not take part in the decision making.	
12	Legal Adviser	The Committee reconvenes. Any legal advice given to the Committee in private will be summarised to the Applicant.	
13	Chairman	The decision of the Committee is given to all parties.	

<u>NOTES</u>

- 1. The opportunities given to the parties within this procedure to ask questions should be used only for that purpose - to ask questions. The person asking the question will not be allowed to use this right as an opportunity to make statements.
- 2. Members of the Committee are, as a general rule, expected to ask questions of the various parties in accordance with this procedure. However circumstances may arise where it is desirable for a Member to seek immediate clarification or a point made by a witness or by a party during the course of giving evidence, answering questions being put to him by another party or making a submission. This should be permitted by the Chairman provided that the question is relevant and is conducive to the proper conduct of the hearing. Where additional questions are permitted after the Applicant's case has been summed up, the Applicant or his/her representative will always be given the final right of reply.
- 3. Under no circumstances must the parties or their witnesses offer members of the Committee information in the absence of the other party. Similarly Members must not attempt to gain information from any party at the hearing in the absence of the other. These are essential requirements of the proper application of the rules of natural justice.
- 4. The Chairman may vary this procedure as circumstances require but having full regard to adhering to the rules of natural justice.

Subject:	Highways Act 1980 – Section 115E – The Sandwich Bakery Company Ltd, 12 King Street, Sandwich
Meeting and Date:	Regulatory Committee – 20 June 2023
Report of:	Rebecca Pordage, Licensing Manager
Classification:	Unrestricted
Purpose of the report:	Permission to site street furniture on the highway

1. Summary

The regulation of the placing of tables and chairs on a highway is a statutory function of the Council under the Section 115E, of the Highways Act 1980.

2. Introduction and Background

- 2.1 Danielle Usherwood has applied for a Street Furniture permit to allow the placement of 4 tables and 8 chairs outside The Sandwich Bakery Company Ltd, 12 King Street, Sandwich. The applicant has requested they be placed between 08:30 hrs to 17:00 hrs every day.
- 2.2 A copy of the application form and plan is shown at **Appendix A**. Additional information about the type of furniture and measurements and a photo of the location is shown at **Appendix B**. A map of the area can be found at **Appendix C**.
- 2.3 As part of the consultation process views have been sought from local businesses, Kent Highway Services, Police, Town Council, Fire Service, Planning, and other internal departments within Dover District Council as appropriate. The application was also advertised at the site by way of a Notice and copies were delivered to nearby frontagers.
- 2.4 A response was received from Kent Highways and this is shown at Appendix D.
- 2.5 Five representations were received in respect of this application (see **Appendix E**), as follows:

<u>Megan Crowley</u> is deeply concerned about the siting of the furniture as she feels it will cause an obstruction, and that the use would have an adverse effect on the residents quiet use and enjoyment of their homes. She is concerned about noise levels and feels that the times of operation are excessive. Ms Crowley is concerned that she will have nowhere to place her bins and that the siting of the furniture may cause obstruction to wheelchair users etc. She is concerned about heavy loads, house removals, rubbish collection and most importantly, emergency services. Additionally, maintenance firms use the lane for house decorations, gutter clearance, and property maintenance.

<u>Abigail Archer</u> objects on the grounds of already restricted passage at the King Street end of Austins Lane due to planter, street furniture, people queueing for service, bikes of customers etc.

<u>Christine Cummings</u> objects on the grounds that the siting of the furniture would be going against a Traffic Regulation Order put in place by Kent County Council, and says that KCC Highways must be involved before this application is taken any further. Ms Cummings is concerned that the bakery neighbour's would have nowhere to put their bins. Additional concerns around noise pollution and access for the disabled.

Sandwich Town Council object as they say that Austins Lane has narrow pavements and this is likely to cause problems on the public highway for drivers and pedestrians.

Edwina Crowley objects on the grounds of obstruction, concerns about pedestrians and wheelchair users, goods deliveries, house removals, rubbish collection, drain clearance and maintenance firms wanting to gain access for house decorations, gutter clearance and property maintenance.

2.6 During the consultation period, a letter of support was received in respect of this application (**Appendix F**) as follows:

<u>Andrew Ayers</u> supports this application as it is a no through road, closed off at both ends, and even with the tables and chairs in place there is still ample room for people to pass by. Mr Ayers feels that this would encourage more people to come and spend time in Sandwich.

3 Options available to the Committee:

- (1) To allow the application as applied for
- (2) To allow the application but with additional conditions
- (3) To reject the application.

Appendices

- Appendix A Application form and plan
- Appendix B Additional information about the furniture and photo of the location
- Appendix C Map of the area
- Appendix D Views from Kent Highways
- Appendix E Representations
- Appendix F Email of support
- Contact Officer: Rebecca Pordage, Licensing Manager. Ext.2279



Application for a Street Furniture Licence

Highways Act 1980 - Section 115

1. Applicant

Full name	Danielle Usherwood	
Date of birth	and an institute a second second	
Address including postcode	17 Roman Close Deal Kent CT14 9XJ	
Telephone number(s)		23
Mobile number		2
Email address		
2. Business		£
Name	The Sandwich Bakery Company LTD	
Address including postcode	12 King Street Sandwich Kent	

Telephone

CT13 9BT

3. Licence Required

From (month)	Мау	To (month)	April
Days	Monday - Sunday		A served Kanadara
Between the times	8.30 and	17.00	
Number of tables	4		
Number of chairs	8		
Brief description of type and quality of tables and chairs Please also provide photos if possible		Wooden folding b	istro style tables and chairs

4. Additional Information

Do you have toilets for customers to use?		Yes	□ No	
If yes, please say how Many?		1		
Have you sought the advice of the environmental health officer in respect of food hygiene and health and safety matters?		Yes	🗌 No	
Have you ever been refused a street furniture Licence in this or any other areas?		🗌 Yes	🔳 No	
If yes, please give details				
PLANNING PERMISSION MAY BE REQUIRED				

5. Declaration

I enclose

Plan showing dimensions of area of highway and proposed layout of street furniture

Copy of Public Liability Insurance

Fee: £75 Application Fee or £35 For Annual Renewal. - Please Send invoice

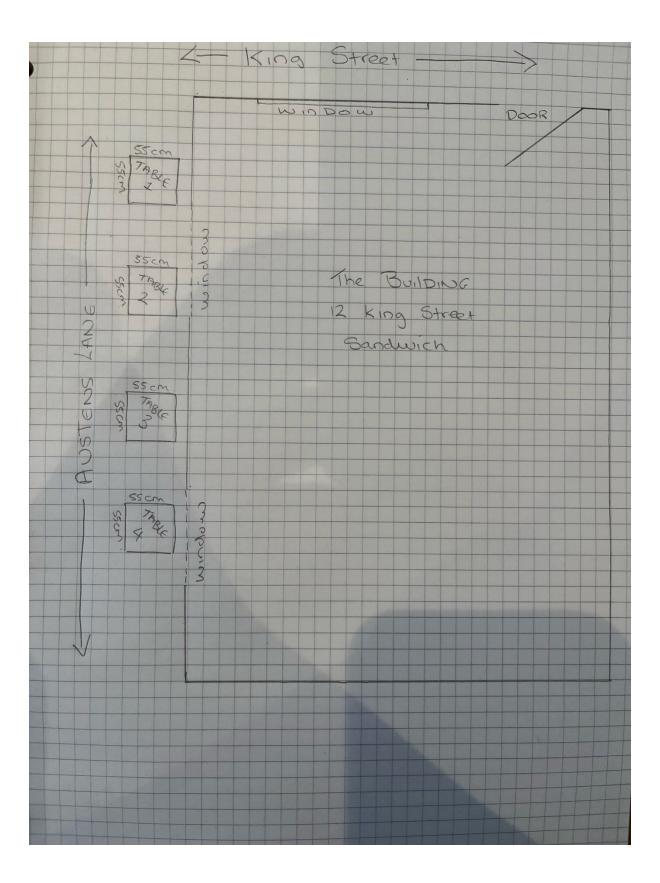
I declare that I have checked the information given on this application form and to the best of my knowledge and belief it is correct.

Signature		
Date	2710412023.	

Notes

- 1. If any person makes a false statement or omits any material particular in giving the foregoing information knowingly he may be guilty of an offence and liable to prosecution. In addition the licence may be revoked forthwith.
- 2. Please complete this form on a computer or in block capital letters and return it to Licensing Dover District Council White Cliffs Business Park Dover CT16 3PJ

	For Office U	se Only	
Date	Time	Officer	
Receipt number		Fee	£
Licence number		Issue date	



Hiya,

Measurements are as follows also shown on the picture below:

Yellow line = width of wall to edge of footway pavement between 67cm wide at its narrowest part 73cm wide at its widest part (this is where we propose to put or 55cm square tables with a chair on the same bit of pavement either side of the table.

Red line = Length of our building is 563 cm from the edge of our building to the end of our window (the white window on the brick wall is our window) This is the area we propose to put furniture we don't wish to extend down any further into the lane or the area of the residential dwellings we only want to come as far as our building so not to intrude on anyone's space.

Green line = From the wall of the building to the wall of the goats that dance(adjacent building) is 730cm at its widest part at the mouth of the road going onto king street so if our furniture was place on the footway there would still be 675cm of passable space.

Blue line from wall of the building to wall of the goats that dance (adjacent building) is 426cm at it's narrowest part so if our furniture was placed as proposed there would still be 371cm of passable space.

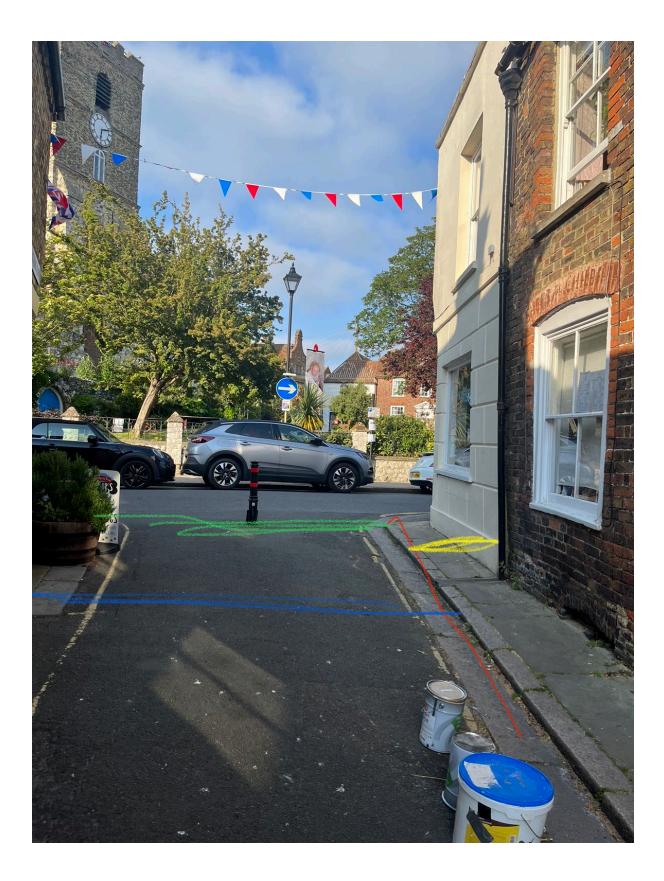
Green line = 490cm from end of doorway pavement to pavement at its widest 354cm at its narrowest point from doorway pavement to pavement.

Please also see attached picture of proposed furniture the tables are 55cm and the chairs are 39cm wide they are easily foldable and weigh less than 5.5kg so can easily be moved if access is required at the same time as the key is being obtained and the bollard is being moved for any access requirements. removal of the furniture would be quicker than unlocking and lowering the bollard so shouldn't hold up any access needs for residents, emergency services or anyone else.

If you need any more information from me please let me know I'm happy to go out and do any other measurements required or supply and further information.

Many Thanks

Danielle



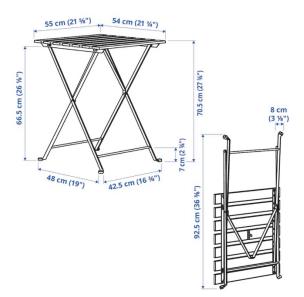
Hi,

Please also see picture of measurements for the furniture

On the ground the tables are: 48cm x 42.5cm we propose to place them on the footway measuring between 67cm - 73cm the table top measures 55cm x 54cm the total width of the street is between 730cm - 426cm from the widest part to the narrowest part meaning that with our furniture placed there would be 675cm - 371cm of passable space.

Many Thanks

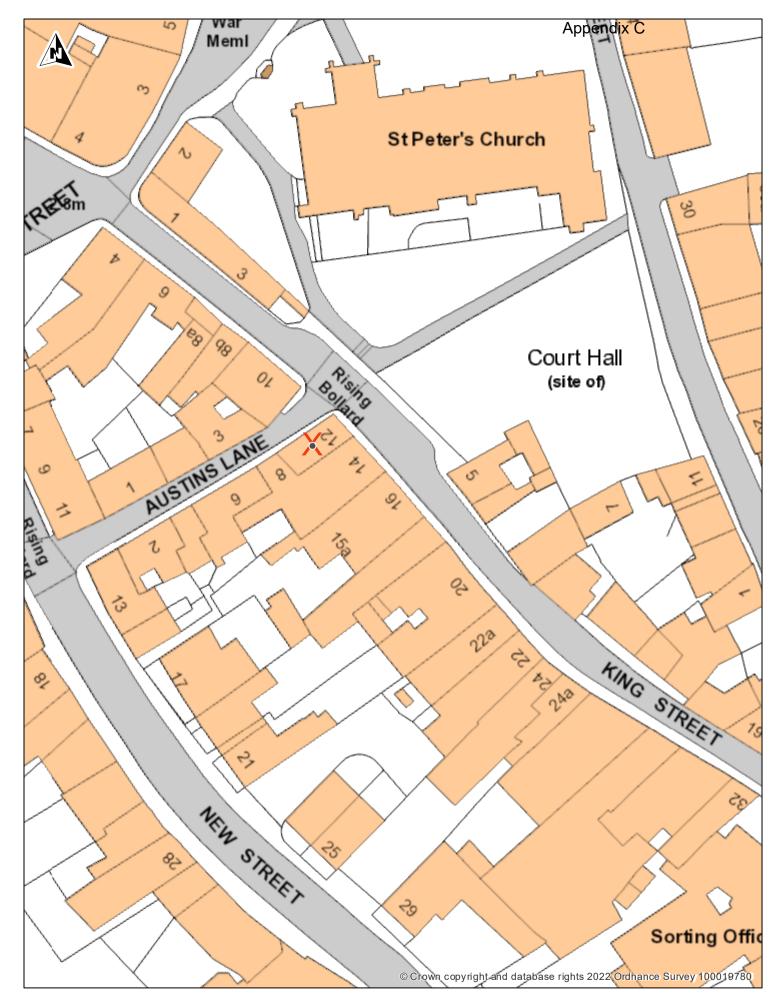
Danielle











Title: Dover District Council Author: Dover District Council Scale 1:500

Dover District Council Honeywood Close White Cliffs Business Park Whitfield DOVER CT16 3PJ



Map Dated: 07/06/2023

From

From: DDC Licensing <<u>licensing@DOVER.gov.uk</u>> Sent: Thursday, April 27, 2023 3:21 PM To: Streetworks East - GT Subject: Street Furniture Proposal

Good Afternoon,

We have received an enquiry regarding the siting of tables and chairs in Austins Lane, Sandwich. The applicant has stated that there is no vehicular access in Austins Lane and that a bollard is sited at the end. Before accepting the application I would appreciate any comments from you or an indication if an objection would likely be made. Details of the proposal below.

'As discussed please see attached photos there's definitely 1.5m clear. We would be looking to put the tables on the little bit of pavement along our wall (we are the cream coloured building) to the end of our wall only. As you can see there is a permanent fixed bollard behind next doors a board which pedestrianises this road completely.'



Hi Katy,

This is fine as this road isn't used by cars.

Regards

Andy Mackay | Dover Roadworks Coordinator | Highways, Transportation & Waste | Kent County Council

Ashford Highways Depot, Javelin Way, Henwood Industrial Estate, Ashford. Kent. TN24 8AD. www.kent.gov.uk |

Sent: Wednesday, May 24, 2023 1:58 PM

To: DDC Planningenforcement <

Cc:

Subject: FW: Concern with Tables and Chairs in Austins Lane, Sandwich

Hi Jaz,

As I understand, DDC handle all Tables and Chairs permits as opposed to our Streetworks Team.

Austins Lane is no access to cars or motorbikes with central bollards in place at the junctions with New Street and a King Street. Therefore, any tables / chairs would not obstruct vehicular access. I would consider that the footway should be kept clear at all times with sufficient space available for pedestrian access. The tables/chairs should not be allowed to be placed on either of the adjoining highways or pavements.

The business should apply for the suitable T&C license indicating exactly where the items are to be placed. I would consider that they should be removed until such a time that an application is approved.

I hope this helps.

Best wishes,

From:	no-reply@dover.gov.uk
То:	DDC Licensing
Subject:	Make a street furniture permit representation - submitted form data
Date:	14 May 2023 12:25:39

Page: About you

- First name Megan
- Last name Crowley
- Contact phone number
- Your email address
- Your address including postcode 14a King Street Sandwich CT139BT

(a)

Page: About the premises

- Name of the premises The Sandwich Bakery Company
- Address of the premises 12 King Street Sandwich CT139BT

Page: About the application

 Details of the nature of your representation I am writing to express my deep concern and objection to the recent request by 12 King Street for the use of part of Austins Lane for the placement of tables and chairs for their exclusive use, for 365 days a year, between the hours of 8.30am and 5pm. This is for the following reasons: Firstly, changing the legal usage of the land will adversely affect public use of the land and be an obstruction for regular users. The use of the area would presumably be marked up for their use only, and therefore it would not be a shared space. It is essential to consider whether the council's powers under licensing are the right powers, and whether the creation of an area of exclusive use would result in the creation of a lettable hereditament, which would be more permanent than a 12-month license. Legal advice should be sought to ascertain whether this would create permanent rights to use public land, and whether it would attract a business rates liability. The application suggests the business will have exclusive use of this public land 365 days of the year, as proposed, 8:30 -17:00, seven days a week. This is a vast increase from the businesses current operating hours of 8:30 - 15:00. The encroachment of retail use into a residential street, abutting King Street, which is the retail area, will have an adverse effect on the residents' quiet use and enjoyment of their homes. The noise levels will increase, and the proposed timings of 8.30 am until 5 pm seven days a week are considered excessive in an area that is regarded as residential. Secondly, and I would argue most importantly, Austins Lane is a busy thoroughfare used by pedestrians, cyclists, wheel chair users, and occasional vehicles, such as deliveries of heavy loads, house removals, rubbish collection and most importantly, emergency services. Additionally, maintenance firms use this lane for house decorations, gutter clearance, and property maintenance. Given its use as a public highway, the proposed use of the area by 12 King Street for their tables and chairs will create an obstruction and danger to persons using the lane. It is important to note that Austins Lane is also used at times for temporary parking of vehicles, including utilities emergency drainage requirements, services such as BT and media, and by residents for temporary use for loading rubbish, maintenance works to properties, among other uses. As a resident who will be directly impacted to this change, there will be no-where for me to place my bins. Finally, the plan shows the table and chairs to be placed on the path immediately outside of the unit. However ergonomically, and because of the step down to the road, the tables and chairs won't fit on the path. This will result on them being placed on the road, Austins Lane. Each set will could require 2.15m2 around them. Austins Lane road is approx. 380cm fronting King Street narrowing to 2760 near to 14A/B property. If each table takes potentially takes 215m2 there will be no space to use the highway around the residential properties and only limited access/egress fronting King Street. Furthermore, the proposed quantity of chairs a tables will guite literally not fit on the pavement, thus the likelihood of it spilling into the street is high, as often people move chairs and tables. This proposes a real hazard to the accessibility of the space, both for wheelchair users and emergency services alike. L would like to comment that I wish the absolute best for the business, and will support any endeavour wholeheartedly that doesn't infringe on public land. Overall however, I am requesting that the council to reject the current proposal by 12 King Street for the use of part of Austins Lane for their tables and chairs due to the scale of the request, safety of the area, the legal rights of the road and the overall impact on the residents. I trust that you will take into account the concerns raised. In your opinion can this objection be overcome by conditioning the licence or

negotiation with the applicant? No

- Declaration
 - I understand that, if accepted as relevant, my representation (including my name and address) will form part of the documentation disclosed to 'all parties'** to the Hearing before the Regulatory Committee. I understand and accept this declaration

Page: Email receipt

- Would you like to receive a confirmation receipt by email? Yes
- Please enter the email address that you would like the receipt to be sent to @

Jadu reference number: 994265

Date and time of submission: 14/05/2023 12:25:33

This e-mail, including any attachments, is intended for the above addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. If you are not the intended recipient (or authorised to receive it on behalf of the addressee), please notify the sender immediately by return e-mail and then delete the message without copying it or disclosing it to anyone.

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Page: About you

- First name Abigail
- Last name Archer
- Contact phone number
- Your email address
- Your address including postcode Austin's Lane, Sandwich, CtT13 9BX

(a)

Page: About the premises

- Name of the premises The Sandwich Bakery Company Ltd
- Address of the premises 12 King Street, Sandwich, CT13 9BT

Page: About the application

Details of the nature of your representation Objecting on the grounds of already restricted passage at the King Street end of Austins Lane (e.g. inc. pretty large planter, street furniture, people queuing for service, bikes of customers etc).
In your opinion can this objection be overcome by conditioning the licence or negotiation with the applicant? No

Declaration

 I understand that, if accepted as relevant, my representation (including my name and address) will form part of the documentation disclosed to 'all parties'** to the Hearing before the Regulatory Committee. I understand and accept this declaration

Page: Email receipt

- Would you like to receive a confirmation receipt by email? Yes
- Please enter the email address that you would like the receipt to be sent to

Jadu reference number: 982510

(a)

Date and time of submission: 04/05/2023 11:41:10

This e-mail, including any attachments, is intended for the above addressee(s) only and may contain marked material up to RESTRICTED and should be handled accordingly. If you are not the intended recipient (or authorised to receive it on behalf of the addressee), please notify the sender immediately by return e-mail and then delete the message without copying it or disclosing it to anyone.

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Page: About you

- First name CHRISTINE DEVINE
- Last name CUMMINGS
- Contact phone number
- Your email address

• Your address including postcode The Bake House 3 Austins Lane Sandwich CT13 9BX

(a)

Page: About the premises

- Name of the premises Sandwich Bakery Company Limited
- Address of the premises 12 King Street Sandwich CT13 9BT

Page: About the application

 Details of the nature of your representation I am writing to strongly object to the representation by Sandwich Bakery Company Ltd, 12 King Street, CT13 9BT to place 4 tables & 8 chairs on the street from 8.30am to 17.00 Monday to Sunday inclusive. Firstly, it should be noted and corrected that the tables and chairs WOULD NOT be placed in King Street as it is a street with narrow pavement (if 2 people pass it, 1 has to step into the road) & King Street is open to a steady flow of traffic consisting not only of cars but also lorries; in other words it is a Sandwich main thoroughfare. The application actually is for the table & chairs to be placed IN AUSTINS LANE, not King Street. Austins Lane is not open to vehicular traffic, having been the subject of a successful petitioning by Sandwich residents & King Street traders in 2016/17 for closure. As organiser of this petitioning I was in constant contact with Tim Middleton, Principal Transport Planner, Highways, Transportation & Waste, Kent County Council, Maidstone. Briefly, to provide background information as to why we petitioned, Austins Lane before its closure was a lethal cut-through, it measures 6ft 5ins between the single yellow parking lines, has a very narrow pavement on one side and NO pavement on the other side of it, and was (astoundingly) nonetheless open to two-way traffic which resulted in vehicle drivers having stand-up rows, on occasion escalating to physical punch-ups. Inevitably an accident happened in November 2016 when an irate car driver had a stand-off with another, backed into the doors of my house & then reversed into an exposed mains gas pipe which emerges from the road surface & leads INTO my house. The resultant gas pipe demolition released gas under pressure into the Lane, into my house and surrounding area. All emergency and rescue services were called to the scene. Sandwich Town Council supported this petition for the above reasons. Kent County Council were widely involved in this case as where Sandwich Consultations under the banner of Kent County Council. The closure of Austins Lane required a legal document which Tim Middleton applied for & received. Documentation I have a copy of states KCC's

plan involved "Installing removable bollards at each end of Austins Lane and creating a Traffic Regulation Order to stop vehicular access to Austins Lane. THERE WOULD BE NO ACCSS TO THROUGH TRAFFIC OR DAY TO DAY ACCESS FOR THE RESIDENTS UNLESS REQUIRED IN AN EMERGENCY SUCH AS A GAS LEAK OR TO HAVE SCAFFOLDING ERECTED FOR PROPERTY MAINTENANCE. In conclusion the above makes it clear that to have Sandwich Bakerv place tables & chairs in Austins Lane contravenes the Traffic Regulation Order in place which requires that Austins Lane is kept clear of ANY obstacle that would impede Emergency Service vehicles (fire engines, ambulances). The above is my key objection but I add here other relevant points to support my objection: . Tables & chairs could not be put on the very narrow pavement - it is too narrow to hold a table or chair. . The Bakery's neighbours would have nowhere to put their waste bins. . The application takes into no account noise pollution to all residents of Austins Lane every day of the week for the entirety of daytime hours. I trust that you will take into account my concerns as raised here, also the history of why Austins Lane is closed to vehicular traffic other than as stated above and, very importantly, ensure that KCC Highways are involved forwith before this Application is taken any further. . People would inevitably move the chairs & tables presenting hazzards for everybody, including the disabled.

• In your opinion can this objection be overcome by conditioning the licence or negotiation with the applicant? No

- Declaration
 - I understand that, if accepted as relevant, my representation (including my name and address) will form part of the documentation disclosed to 'all parties'** to the Hearing before the Regulatory Committee. I understand and accept this declaration

Page: Email receipt

- Would you like to receive a confirmation receipt by email? Yes
- Please enter the email address that you would like the receipt to be sent to

Jadu reference number: 995677

Date and time of submission: 20/05/2023 16:38:11

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Precautions have been taken to ensure that this is a virus-free message but recipients are responsible for carrying out their own checks. This Council accepts no responsibility for loss or damage to any hardware, software or data resulting from this e-mail.

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From:	Town Clerk
То:	DDC Licensing
Subject:	Street Furniture Consent - The Sandwich Bakery Company Ltd
Date:	22 May 2023 17:19:32
Attachments:	image001.ipg

Good afternoon

Following receipt of the notification Sandwich Town Council has considered the following Street Furniture application: Sandwich Town Council objects to this street furniture application as the proposed location of Austins Lane has narrow pavements and is likely to cause problems on the public highway for drivers and pedestrians. The Town Council would like to add that it does support the business, but that this proposal is not practical.

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 STREET FURNITURE CONSENT

DOVER DISTRICT COUNCIL in pursuance of the provisions of the Highways Act 1980, Section 115

HEREBY GIVES NOTICE THAT AN APPLICATION TO PLACE TABLES & CHAIRS ON THE HIGHWAY AT THE LOCATION DETAILED BELOW HAS BEEN RECEIVED.

Furniture: 4 tables and 8 chairs

Timings: 08:30 to 17:00 Monday to Sunday

Location: The Sandwich Bakery Company Ltd, 12 King Street, Sandwich, CT13

9BT

Regards	
-	Gill Gray PSLCC Interim Town Clerk
	a: Sandwich Town Council
	The Guildhall Sandwich Kent CT13 9AH
?	e: @
	w: www.sandwichtowncouncil.gov.uk
	p:
	2 2

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The Coach House 1 Austins Lane Sandwich Kent CT13 9BX

13 May 2023

Dear Licensing Team,

Re: Application for Street Furniture, The Sandwich Bakery Company, Sandwich.

Further to the request to place 4 tables and 8 chairs in Austins Lane, between 08:30 to 17:00 seven days a week.

My representations concerning this application are below:-

• The plan shows the table and chairs to be placed on the path immediately outside of the unit. However ergonomically, and because of the step down to the road, the tables and chairs won't fit on the path. This will result on them being placed on the road, Austins Lane. Each set will could require 2.15m2 around them. Austins Lane road is approx. 380cm fronting King Street narrowing to 2760 near to 14A property.

If each table takes potentially takes 215m2 there will be no space to use the highway around the residential properties and only limited access/egress fronting King Street

- Austins lane is used by pedestrians, wheel chair users (unable to use the narrow path) cyclists, and occasional vehicles such :-
- Deliveries of heavy loads, house removals, rubbish collection,
- Utilities firms for drain clearance
- Maintenance firms for house decorations, gutter clearance, property maintenance
- If the tables and chairs are placed in austins lane all day, there will not be enough space for other users and it is a public right of way.

Proposed Use

The proposed use is extensive, taking most of the area outside of their unit fronting Ausins Lane, for 365 days a year. The bakery is not currently open these hours.

Should they not be asking the Council for a licence or lease of the area, in which case is whether the councils powers under licencing are the right powers? The estates team and planning team should be able to advise on this, but an area of exclusive use is a creation of a lettable hereditament and more permanent than a 12 month licence, legal should advise whether this would create permanent rights to use public land. It may also attract a business rates liability. Is this request a way to circumnavigate a change of use, increase their lettable area and increase the value of their lease with their landlord.

Goats That Dance , 10 King Street

This café unit is opposite 12 King Street, and also adjacent to Austins Lane. They have a café hatch open to Austins Lane where people queue for orders. If this request is approved it would interfere with there customer use, and also may lead to them requesting tables and chairs in the same area. Austins Lane area isn't big enough for both units retail/café use.

Residential Use

Austins Lane is a residential street, abutting King Street to the East, which is the retail area. The encroachment of retail use will affect the residents quiet use and enjoyment of their homes, the noise levels will increase. Above 12 King Street is a flat, there is also a residence above Goats that Dance and houses very close by. The extent of commercial use proposed by 12 King Street is not acceptable in a residential area.

Summary of objections

1 The proposal is in effect a licence to rent part of Austins Lane for 365 days a year for their exclusive use as there would be no space for access/egress around these tables and chairs. This will adversely affect public use of the land and be an obstruction for regular users.

2 This will create an obstruction and danger to the persons using it.

3 The proposed timings of 8.30 until 5pm seven days a week will create a noise and accessibility nuisance to the residents of Austins Lane and are considered excessive.

4 Austins Lane as highway is used at times for temporary parking of vehicles including utilities emergency drainage requirements, services such as BT and media, and by residents for temporary use for loading rubbish, maintenance works to properties.

I appreciate and enjoy the opportunity to sit outside of cafes, and if the applicant can resolve the ergonomics to ensure access/egress is unfettered, remove them from the doorways of the residential units, to place them nearer to King Street, reduce the number/size of the request, and to reduce the timings to lunch times only, on the busier days of the week, it would be more proportionate to the scale and location.

But that is for them to discuss with the Council.

Yours sincerely



Edwina Crowley

From:	
То:	DDC Licensing
Subject:	Application for tables & chairs at The Sandwich Bakery Company, King Street, Sandwich
Date:	16 May 2023 15:20:31

Good afternoon

I'd like to SUPPORT this application as the proposal is for the chairs and tables to be places on Austins Lane which is a no through road, closed off at both ends, and even with the tables and chairs in place there is still ample room for people to be pass by. It would seem a logical place to have them and supports the efforts to encourage more people to come and spend in Sandwich, and in addition many other establishments have tables and chairs outside their premises in what some would argue are a much more hazardous location.

Thanks Andrew Ayers The Old Pharmacy Bar 39 King Street Sandwich Kent CT13 9BL T:

34

Subject:	Highways Act 1980 – Section 115E – Lounge, 43-45 High Street, Deal
Meeting and Date:	Regulatory Committee – 20 June 2023
Report of:	Rebecca Pordage, Licensing Manager
Classification:	Unrestricted
Purpose of the report:	Permission to site street furniture on the highway

1. Summary

The regulation of the placing of tables and chairs on a highway is a statutory function of the Council under the Section 115E, of the Highways Act 1980.

2. Introduction and Background

- 2.1 Loungers UK Ltd have applied for a Street Furniture permit to allow the placement of 6 tables and 24 chairs outside Lounge, 43-45 High Street. The applicant has requested they be placed between 09:00 hrs to 23:00 hrs every day.
- 2.2 A copy of the application form and plan is shown at **Appendix A**. Additional information about the type of furniture and measurements and a photo of the location is shown at **Appendix B**. A map of the area can be found at **Appendix C**.
- 2.3 As part of the consultation process views have been sought from local businesses, Kent Highway Services, Police, Town Council, Fire Service, Planning, and other internal departments within Dover District Council as appropriate. The application was also advertised at the site by way of a Notice and copies were delivered to nearby frontagers.
- 2.4 Two representations were received in respect of this application (see **Appendix D**), as follows:

Deal Town Council object to the application as it is a pedestrian precinct and should be respected as such. The number of chairs being requested is wholly excessive. There are already benches and planters outside the location so this volume of chairs and tables would limit their use. There are unauthorised chairs and tables in this section of the precinct. This would make access for people with disabilities even more difficult.

Deal Chamber of Trade have strong concerns that there is insufficient space between the proposed tables and the public benches given the high pedestrian numbers in the high street on Fridays and Saturdays and throughout holiday periods, this would also be hard to navigate for people with buggies and wheelchairs. They suggest that the benches be re-positioned in the area more closer to the centre with the cost of this being met by the business.

3 Options available to the Committee:

- (1) To allow the application as applied for
- (2) To allow the application but with additional conditions
- (3) To reject the application.

Appendices

Appendix A – Application form and plan

Appendix B – Additional information about the furniture and photo of the location

Appendix C – Map of the area

Appendix D – Representations

Contact Officer: Rebecca Pordage, Licensing Manager. Ext.2279

DOVER DISTRICT COUNCIL

HIGHWAYS ACT 1980 - SECTION 115

APPLICATION FOR STREET FURNITURE LICENCE

APPLICANT:

SURNAME:	26 Baldwin Street, Bristol, BS1 1SE	
FORENAME (S) in full:		
PERMANENT ADDRESS:	26 Baldwin Street Bristol	
COUNTY:	POST CODE BS1 1SE	
TELEPHONE NO:	Code ()	
DATE OF BIRTH:	NA	

TRADING DETAILS:

NAME OF BUSINESS:	Lounge
ADDRESS:	43-45 High Street Deal
COUNTY:	POST CODE CT14 6EL
TELEPHONE NO:	Code(NA)

LICENCE REQUIRED:

PERIOD FROM TO (MONTHS)	01/06/2023 (12 Mo	onths)	
DAYS:	Daily (Monday - Sunday)		
BETWEEN THE TIMES:	0900	AND	2300
NO. OF TABLES: NO. OF CHAIRS:	6 28		
BRIEF DESCRIPTION OF TYPE AND QUALITY OF TABLES AND CHAIRS: Please also provide photos if possible	As per attached broo	chure.	

ADDITONAL INFORMATION

DO YOU HAVE TOILETS FOR CUSTOMERS TO USE?	YES/NO Yes
IF YES, PLEASE SAY HOW MANY?	1 disabled, 3 female and 1 male (plus 3 urinals)
HAVE YOU SOUGHT THE ADVICE OF THE ENVIRONMENTAL HEALTH OFFICER IN RESPECT OF FOOD HYGIENE AND HEALTH AND SAFETY MATTERS	YES/NO No

HAVE YOU EVER BEEN REFUSED A STREET FURNITURE LICENCE IN THIS OR ANY OTHER AREAS?

NO

IF YES, PLEASE GIVE DETAILS

PLEASE BE ADVISED PLANNING PERMISSION MAY BE REQUIRED, PLEASE TELEPHONE 01304 872042.

ENCLOSED:

Plan showing dimensions of area of highway and proposed layout of street furniture

Copy of Public Liability Insurance

Fee: £150.00 APPLICATION FEE or £75 FOR ANNUAL RENEWAL

* I DECLARE THAT I HAVE CHECKED THE INFORMATION GIVEN ON THIS APPLICATION FORM AND TO THE BEST OF MY KNOWLEDGE AND BELIEF IT IS CORRECT.

Winchmorth Shenord UP Signed:

Date: 24/04/2023

NOTE:

* If any person makes a false statement or omits any material particular in giving the foregoing information knowingly he may be guilty of an offence and liable to prosecution. In addition the licence may be revoked forthwith.

PERMISSION TO PLACE OBJECTS OR STRUCTURES

ON A HIGHWAY

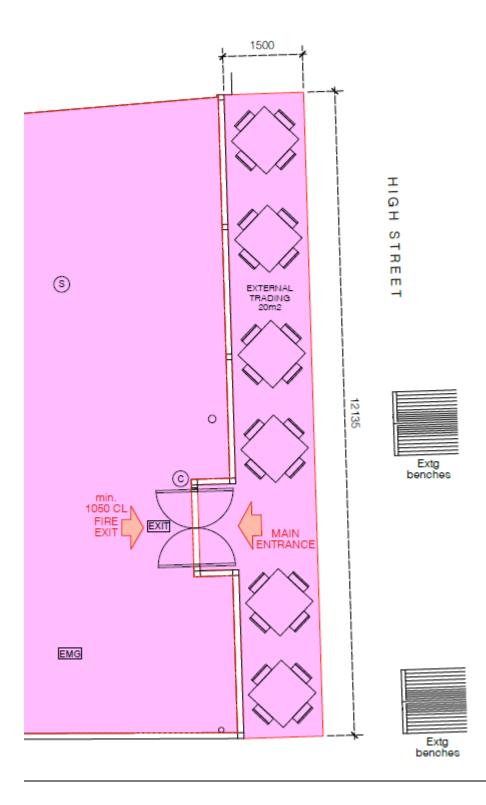
STANDARD CONDITIONS

- 1. The area on which objects or structures may be placed will be defined and no object or structure shall be placed on any part of the highway outside that area.
- 2. Termination shall be by one month's notice in writing by either side unless the licensee breaches or fails to observe conditions in which case the Council may revoke the permission forthwith without notice.
- 3. Limitation upon period that structures may be placed on the highway.
- 4. The objects or structures shall not be used for any purpose other than for providing refreshment for the benefit of the public.
- 5. The permit holder shall ensure that all persons using the area are seated at all times on the seats provided.
- 6. No nuisance or annoyance shall be caused to any adjoining premises.
- 7. The objects or structures shall be of good and sufficient quality and shall be kept in good and sufficient state of repair.
- 8. The area shall be kept clean and tidy and shall be cleansed and washed if necessary on each occasion at the end of each permitted period. Failure to do so could result in the Council carrying out such works in default without notice and recharging the full cost thereof to the permit holder.
- 9. Any permit issued is personal to the permit holder and cannot be assigned or transferred.
- 10. The permit holder shall be responsible for all accidents, claims, damages, injuries, loss or liability occasioned by reason of:-
 - (a) placing of the objects or structures on the highway or any defects therein.
 - (b) the acts or defaults of the permit holder or his servants, contractors, agents or workmen arising out of the grant of this permit.
 - (c) the causing of any nuisance.

- 11. The permit holder shall indemnify and save harmless to the Council and its officers and servants from and against any claim in respect of injury, damage or loss arising out of the grant of this permit (unless the injury, damage or loss is attributable to the negligence of the Council or its officers or servants) and for this purpose shall take out at his own expense a policy of insurance in the joint names of the permit holder and the Council in the sum of £5 million (Five million pounds) at least and shall produce to the Licensing Section or other proper officer for the time being of the Council the receipt for the current premium whenever called upon to do so.
- 12. In the event of emergency the Council may ask the permit holder to remove the objects or structures or may itself remove them from the permitted area for such period or periods as it deems necessary without liability for any injury, damage or loss arising therefrom.
- 13. Any permit approved does not convey approval to place any other object or structure on the highway or obviate the necessity to obtain any planning permission or street trading consent or any other statutory approval.
- 14. The permit is renewable each year at a fee determined by Dover District Council, currently £35.

Dover District Council is a data controller under General Data Protection Regulation (GDPR), your attention is drawn to our Corporate Privacy Notice available at <u>https://www.dover.gov.uk/privacy</u>. This explains how we will use and share your personal information and protect your privacy and rights.





Appendix **B**

The Furniture used will be the Tonik Piano Top with a selection of the chairs listed 7-11

LOUNGERS

√ smartsheet

	inaye	пенн	Coloui		NOLES
1	Tables				
2		Narcisi 80cm	White	£369.00	
3		Tonik Piano Top 70x70	Coral Red Sage Green	£109.00	Please note that all square tables are made of 2 parts a top and a base and one cannot be ordered without the other
4	Å	Elica Flip Base	Coral Red Sage Green	£121.00	Please note that all square tables are made of 2 parts a top and a base and one cannot be ordered without the other
5	Chairs				
6		Narcisi Chair	White	£135.00	Non-stackable

Colour

Price

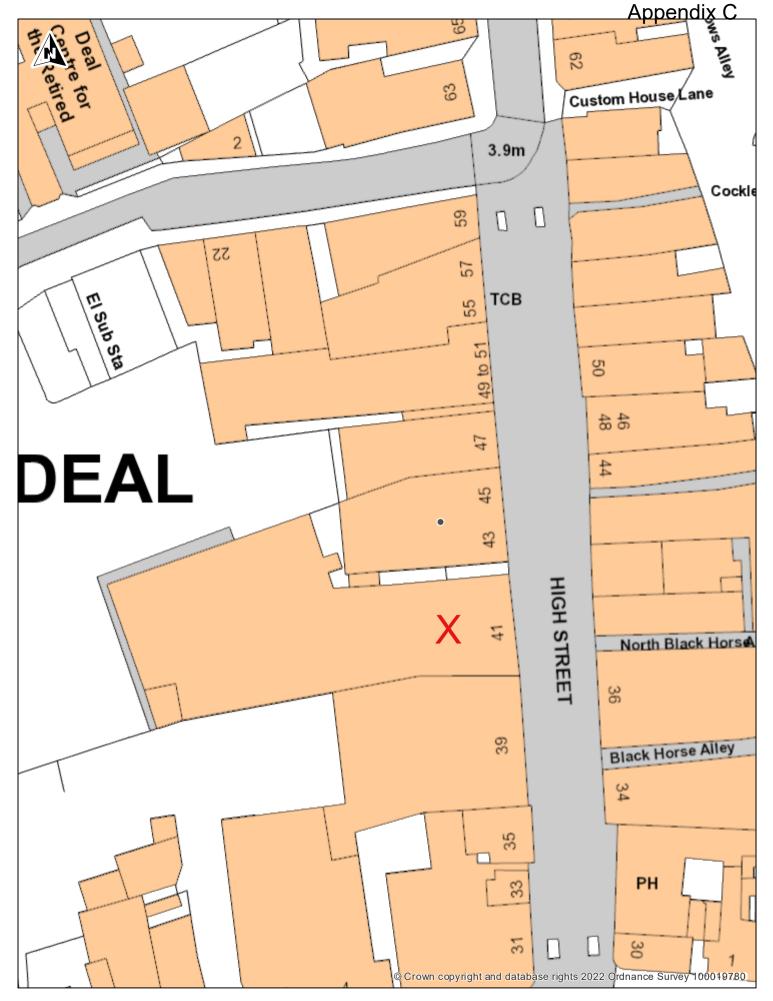
Fast Furniture

Item

Image

	Image	Item	Colour	Price	Notes
7		Armonia Side Chair	Coral Red Sage Green	£121.00	Non-stackable
8		Armonia Armchair	Coral Red Sage Green	£143.00	Non-stackable
9		Forest Side Chair	Coral Red Sage Green	£142.00	Stackable
10		Forest Armchair	Coral Red Sage Green	£183.00	Non-stackable

	Image	Item	Colour	Price	Notes
11		Easy Armchair	Coral Red Sage Green	£137.00	Stackable
12					



Title: Dover District Council Author: Dover District Council Scale 1:500

Dover District Council Honeywood Close White Cliffs Business Park Whitfield DOVER CT16 3PJ



Map Dated: 01/06/2023



ura Marn DDC Licensing FW: Street Furniture Application, 43-45 High Street, Deal 04 May 2023 12:25:11

Dear DDC Licensing Team

The Deal Town Council Planning Committee have the following comments regarding this application and I am sending this to you under delegated authority: "Deal Town Council Object to this application as It is a pedestrian precinct and should be respected as such. The number of chairs being requested is wholly excessive. There are already benches and planters outside this location so this volume of chairs and tables would limit their use. There are unauthorised chairs and tables in this section of the precinct. This would make access for people with disability even more difficult. DDC needs to refer the issue to County Highways for comment as they have rules about chairs and tables on public pavements. "

Kind Regards Laura Laura Marnev Committee Clerk Deal Town Council

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From: DDC Licensing <<u>licensing@DOVER.gov.uk</u>>

Sent: Thursday, April 27, 2023 4:48 PM

Subject: Street Furniture Application, 43-45 High Street, Deal

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

STREET FURNITURE CONSENT

DOVER DISTRICT COUNCIL in pursuance of the provisions of the Highways Act 1980, Section 115

HEREBY GIVES NOTICE THAT AN APPLICATION TO PLACE TABLES & CHAIRS ON THE HIGHWAY AT THE LOCATION DETAILED

BELOW HAS BEEN RECEIVED.

Furniture: 6 tables and 28 chairs

Timings: 09:00 to 23:00 Monday to Sunday

Location: Lounge, 43-45 High Street, Deal, CT14 6EL

Written representations are invited concerning this application for a period of 28 days from the date of this notice and should be made to: Post: Licensing Section, Dover District Council, White Cliffs Business Park, Dover, CT16 3PJ

or Email: licensing@dover.gov.uk

or

online: https://forms.dover.gov.uk/xfp/form/1136

Representations must include your name, address and grounds of the representation in order to be accepted. Copies of all representations will be included in the papers presented to the Regulatory Committee and will therefore pass into the public domain.

DATED: 27th April 2023

LAST DATE FOR REPRESENTATIONS: 25th May 2023

Regards

Katy			
	Katy McLester		
	Licensing Officer		
	Dover District Council		
?	Council Offices, White Cliffs Business Park,		
	Whitfield, Dover CT16 3PJ		
	Tel: 01304 872295		
	Email: licensing@dover.gov.uk		
	Web: <u>http://dover.gov.uk</u> /		
	?		

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Hello there

We have strong conserns that there is insufficient space between the proposed tables and the public benches given the high pedestrian numbers in the hish streest on Fridays and Saturdays and throughout holiday periods, this would also be hard to navigate for people with buggies and wheelchairs.

We would suggest that we do not lose the benches but they could be re-positioned in the area more closer to the centre at a cost to the business.



On 2023-04-27 16:48, DDC Licensing wrote:

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 STREET FURNITURE CONSENT

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DATED: 27th April 2023

LAST DATE FOR REPRESENTATIONS: 25th May 2023

Regards

Katy